

CALIFORNIA WATER AND ENVIRONMENTAL MODELING FORUM

## MINUTES OF THE STEERING COMMITTEE

For January 23, 2015

(This meeting was held at the Solano Irrigation District Office in Vacaville.)

Decisions	
Action Items	<ul style="list-style-type: none"><li>• A survey form will be sent out to determine the interest in having a remote sensing and consumptive use workshop – Josue</li><li>• Make the SELFIE workshop available to all on WebEx - Tara</li></ul>
Parking Lot Items	<ul style="list-style-type: none"><li>• (Located at end of minutes.)</li></ul>
Motions	<ul style="list-style-type: none"><li>•</li></ul>

### REFERENCES HANDED OUT:

1. Executive Director's report.
2. Minutes of the Nov. 21, 2014 Steering Committee meeting.
3. Treasurer's Trial Balance
4. Revised Draft List of Annual Meeting Sessions
5. Revenue and Expenses
6. Food Recommendations
7. Workshop Status Report
8. Revised Draft Strategic Plan
9. Draft Action Plan

1. **INTRODUCTIONS/DESIGNATION OF QUORUM** – The meeting was opened by Ben with 12 persons in attendance and 1 person on the phone. A quorum was declared.

2. **EXECUTIVE DIRECTOR'S REPORT** – The Executive Director has done much work in preparing for the upcoming annual meeting and on other items. This information is presented below.

3. **SECRETARY'S REPORT** - The minutes for the November 21, 2014 Steering Committee meeting were accepted with one amendment.

4. **TREASURER'S REPORT** – There is about \$186,000 in the CWEMF combined accounts, of which \$130,700 is in the general fund, \$16,100 is in the peer review fund, and \$40,100 is in the operational reserve fund.

5. **CWEMF OFFICERS FOR 2015-2017** – The slate of candidates to be presented at the annual meeting is Josue Medellin for Convener, Tariq Kadir for Vice-Convener, Stacy Tanaka for Treasurer, and George Nichol for Secretary. It was mentioned that when we send out the announcement for future annual meetings that we should also ask who might want to run for one of the offices that will be voted on at the annual meeting.

**6. ANNUAL MEETING** – The Treasurer had prepared a table comparing the actual meeting revenue and expenses for 2014 and the projected revenue and expenses for 2015. This allows us to control the upcoming revenue and expenses. The comparisons look good. We anticipate earning \$40,900. We discussed the sessions, the food, and the social. We were careful as where to put the awards session, so as to have maximum attendance. We had more people wanting to give talks than we had openings for, so we encouraged them to present a poster. Having an informal session in the evening at Q'Bole was discussed. A theme has not yet been selected. Give the Executive Director any ideas on a theme topic by Feb. 7. Emphasis was also made on making sure that the sponsors get recognized.

An observation was stated on one difference between other large groups and CWEMF. It was mentioned that the Bay-Delta Science Conference, the Interagency Ecological Program, and the AGU annual or biennial meetings have many junior scientists or grad students present, many of whom do posters. On the other hand, CWEMF seems to draw the senior engineers from its groups, most of whom do not do posters, rather than the junior engineers. It was stated that this is true for consultants, who send their senior people, while civil service agencies do send their junior people also.

There was much discussion on the PEST concept. The recent 3-day PEST workshop with Dr. Doherty from Australia was discussed in a very positive manner. A one-day PEST workshop is planned for the upcoming annual meeting. PEST topics are also being put into some of the talks. It was discussed to have the session breaks and the PEST breaks at the same time, so people can transfer between regular sessions and the PEST sessions without being disruptive.

For the business meeting it was mentioned that flip charts and screen will not be used. Instead have handouts if needed. It was mentioned that the business meeting is being held in tandem with the evening social so as to draw more people to the business meeting.

## **7. TECHNICAL WORKSHOPS –**

a. Remote Sensing and Consumptive Use – A survey form will be sent out to determine the interest in having this workshop. This workshop may be held in the Spring/Summer of 2015.

b. Integrated Modeling – This was formerly called the Delta Modeling Summit. A pre-planning meeting was held at UC Davis. An NSF Grant may become available. Besides helping with the funding, the grant will give us wide recognition. The key goal here is to determine how to integrate the model pieces. International scientists and others wrestling with this same problem may come. For that reason the workshop will be expanded to address a broader scope than just the Delta. Dr. Goodwin had a good idea, as follows. Have the speakers do 15-20 minute webcasts leading up to the workshop. Then the attendees at the workshop come prepared for feedback and questions for the speakers. The webcasts will be recorded. This workshop is being presented in the Spring of 2015.

c. SELFIE Model – The workshop is going on now, and is being recorded on video and WebEx. The developer came to the workshop. Amazon is to come and talk about cloud computing. Tara will make the WebEx available.

d. CWEMF/DWR Water Plan – Ben and Rich Juricich co-hosted this. It was presented in webinar format. There were about 215 attendees at the main session, and 115 at the Q and A session. The format worked well, according to the responders. A dry run with all of the speakers preceded the presentation, which was very helpful and gave software familiarity. The speakers do not all have to be in one place. All presentations have been posted. The speakers did not have to be present. A recommendation was made that CWEMF should subscribe to WebEx or to Go To Meeting.

e. Modflow – A new version has come out. A presentation will be made at the annual meeting. The USGS would like to present a training session on Modflow next year.

f. IWFMD/IDC – There will be a workshop for each, tentatively scheduled for May and June. A recent survey showed there were about 10-13 people interested. There will also be a one-day workshop on the National Hydrologic Data set, perhaps at McClellan Park in the Summer or Fall. A room there can be rented for \$800 a day. The American River Community College's GIS software is available there.

8. **MODEL USERS GROUP** – A meeting is scheduled for Feb. 19 on DSM2. IWFMD/IDC had a meeting in December, with 15 persons in attendance and others on line. A multi-dimensional model users group is being planned.

9. **STRATEGIC PLAN** – Substantial time was used in going over the minute details of the plan, to get it ready for presentation at the upcoming annual meeting. Some of the contents in the draft strategic plan have been moved to the newly-formed action plan.

10. **PROPOSED CWEMF SOCIAL** – Postponed.

11. **OTHER BUSINESS** – None.

12. **ADJOURN** – 12 NOON

Respectfully Submitted  
George Nichol, Secretary, CWEMF

ATTENDANCE

Ben Bray	Convener	East Bay MUD
Elaine Archibald	Executive Director	CWEMF
Marianne Guerin	Past Convener	RMA
Stacy Tanaka	Treasurer	Watercourse Inc.
George Nichol	Secretary	Public Member
Paul Hutton		MWD
Tariq Kadir		DWR
Anne Huber		ICF
Eleanor Bartolomeo		SWRCB
Yuan Liu		CCWD

Hubert Morel-Seytoux  
Mike Deas

Hydroprose C.I.  
Watercourse Inc.

Phone: Tara Smith (DWR)

Parking Lot Items	<ul style="list-style-type: none"><li>• Multi-Year Budget – Prepare a draft.</li><li>• Peer Review Process - Development of peer review administrative process.</li><li>• Investment Policy - Development of investment policy.</li><li>• Financial Transparency – Determine how best to show our financial transparency to outsiders.</li><li>• Bylaw Changes – Develop a proposal for updating the Bylaws</li><li>• Determine how much money can be accumulated as a non-profit organization.</li></ul>
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