

CALIFORNIA WATER AND ENVIRONMENTAL MODELING FORUM

MINUTES OF THE STEERING COMMITTEE

Draft

For January 16, 2009

(This meeting was held at the Solano Irrigation District Office in Vacaville.)

Decisions	<ul style="list-style-type: none"> • Recipient of Hugo Fischer Award • Recipient of Career Achievement Award • Recommend Life Membership Status be added to bylaws by general membership vote at Asilomar.
Action Items	<ul style="list-style-type: none"> • Check on the River City Bank interest and savings rates, and bring this information to the Steering Committee meeting following Asilomar. – Stacy • Check what the Asilomar cancellation rates are, just in case – E.D. • Resend last year’s Career Achievement Award nominations to CWEMF members – E.D. • Convene emergency planning meeting if DWR unable to attend Asilomar. –E.D. • Continue editing language of Life Membership description and draft bylaws – ED and Steering Committee • Forward proposed review of temperature and groundwater models – Mike Tansey • Send information on logoed merchandise. – Lisa H •
Parking Lot Items	<ul style="list-style-type: none"> •
Motions	<ul style="list-style-type: none"> • Recommend bylaw changes to general membership to create a Life Membership Award.

REFERENCES HANDED OUT:

1. Minutes from 11-21-08
2. Executive Directors Report.
3. Proposed CWEMF Distinguished (or Honorary) Life Membership Award.

MINUTES

1. INTRODUCTIONS/DESIGNATION OF QUORUM – The meeting was opened with 11 persons in attendance (or on the phone), and 2 proxies. A quorum was declared. (A 12th person arrived at 9:57 am, 2 persons left after 11:30 am.)

2. EXECUTIVE DIRECTORS REPORT – Workshops: ED examined attendance in last fiscal year, record attendance because of the number of workshops. Website: 660 addresses on the email list. Website use increased, about half for more than 10 seconds.

3. **SECRETARY'S REPORT** – Secretary was not in attendance. The minutes for the past meeting of Nov. 21, 2008 were reviewed, with revisions proposed by Tara Smith and Hubert Morel-Seytoux. Minutes were reviewed and approved, subject to several minor changes to be made. (Tanaka, Hutton, all in favor)

4. **TREASURER'S REPORT** – Stacy Tanaka gave the treasurer's report. There is \$27,000 in the general fund (checking), and \$32,000 in the peer review fund (savings). We spent more than we made last quarter. Stacy has not had time to investigate alternative banks, and committed to providing information at next Steering Committee (following Asilomar).

5. **TAXES** – Request to IRS asking for reduced penalties was denied. Sent 2 checks (\$2900 and \$1500). Tara Smith called about the recent year, expected to be a smaller amount. Discussed how to summarize the issue for the general meeting. Steering committee is also recommending bylaw changes related to tax and accounting procedures.

6. **ANNUAL MEETING**

a. **Future Meetings** – The 2010 meeting will be on February 22 – 24. The 2011 meeting will be on February 21-23. ED mailed in fees for 2010 (\$1500) and deposit for 2011 (\$2300) to hold Asilomar reservations. Tara asked that ED research on how much money is at risk if either of these has to be cancelled in the event of relocating the meeting. ED will check.

b. **Agenda** – ED has received all talks and titles this week. Still haven't replaced the keynote speaker, so agenda has not been completed. Tara asked that Session 7 list her as moderator (Tariq will be out of town). Rob Tull asked that Session 14 list Mike Tansey as moderator. ED will try to finish agenda and mail out next week.

c. **Contingency Planning** – Paul Hutton asked whether we should make a contingency agenda or plans in the event that DWR staff are not permitted to attend. Emergency Steering Committee meeting will be convened by ED if needed.

d. **Keynote Speaker** - Discussion on keynote speaker, ED will call Peter Vorster and discuss. Top candidates are Rod Mead, Don Glaser/Jason Phillips, Scott Stine, Lester Snow. Also suggested was Feinstein's environmental advisor.

e. **Awards** – Nominee for Hugo Fischer and Career Achievement Awards were discussed. Motion made and approved to award Hugo Fischer. Motion made and approved to award Career Achievement.

f. **Slate of Officers** – Slate of officers is a go.

g. **Life Membership Award** – Draft description distributed and reviewed. Motion to recommend as bylaw changes to general membership reviewed and approved, with further work on exact description and bylaw language prior to meeting.

7. **TECHNICAL WORKSHOPS** –

a. **Delta Mercury** – G. Fred Lee's workshop went very well and was very well attended.

b. **Upcoming** – WARMF-SJR training next Friday (1/23) is full with a wait list. Still on the docket is DSM2 v7 training in spring, CALSIM3 next year. DRERIP modeling is

not happening, SJ Valley workshop idea has not had a positive response, Sampling for Fishery Models is a John Williams concept, and SJ Restoration has two sessions at Asilomar. Send Paul any ideas. Fred asked about doing a BDCP modeling workshop, agreed to track for the time being until the idea is ripe.

8. PEER REVIEWS

a. **Hydrodynamic Models (when to use what):** Steve Culberson contacted Pete Smith, who is interested but busy until summer. This would be an addendum to existing CWEMF document.

b. **Groundwater Models** – Michael Tansey will forward proposal he prepared with Nigel Quinn.

9. MODEL USER'S GROUPS –

a. **DSM-2** – 5th anniversary on January 29. Includes a sponsored lunch.

10. OTHER BUSINESS –

a. **Merchandise Proposal** – Lisa Holm has a friend that digitizes logos and embroiders merchandise, and presented this as an opportunity for CWEMF to advertise through selling logoed merchandise to its membership. CWEMF could either buy merchandise and sell at Asilomar, or could purchase a minimal amount for some steering committee members to generate interest in the merchandise. Tara asked for pricing. Paul suggested some merchandise could be raffled off at the general meeting as well. Lisa will send website and prices, as well as get information on what a minimum order would be for free digitizing. Steering Committee members were invited to review and respond with the item they would be most likely to buy.

b. **Annual Meeting Location** – Survey membership again on meeting location preferences (and the purposes/constraints: far enough to keep overnight, cost, distance). Research alternate locations that are still remote, easily accessible from Southern California and other locations, are closer to Sacramento, and are less expensive.

c. **Outgoing Convener** – Tara Smith was recognized for her service as convener with a round of applause.

11. **ADJOURNED** – 12:10 pm. Next meeting is the general membership meeting on February 24, 2009, at Asilomar.

Respectfully Submitted
Lisa Holm for
George Nichol, Secretary, CWEMF

ATTENDANCE

Tara Smith
Rich Satkowski
Stacy Tanaka

Mike Deas
G. Fred Lee

Convener, DWR
Executive Director, CWEMF
Treasurer (I), Watercourse
Engineering Inc
Watercourse Engineering Inc.
GFL & Associates

Paul Hutton
Lisa Holm
Rob Tull
Hubert Morel-Seytoux
Michael Tansey

On Phone:
Lucinda Shih
Peter Vorster

Proxies: George Nichol, Steve Culberson

MWDSC
USBR
CH2M-Hill
Hydroprose
USBR

CCWD
Bay Institute